

# External Examiners' Report

2020-21

General details	
Subject	Equity & Trusts; Employment; Wills and Succession
Name of external examiner	Janet Spence
Date of report	9/10/21

1 Academic Issues	
1.1 Were the standards of the questions set at the appropriate level?	<b>YES</b>
The assessments covered a variety of topics at the appropriate levels	
1.2 Were the assessments well-designed? i.e did they assess appropriately the learning outcomes set for the course.	<b>YES</b>
Yes, learning outcomes were appropriately assessed	

1.3 Was the standard of performance attained by candidates in general at an appropriate level?	<b>YES</b>
<p>The standard of performance on this module was in line with expected performance. Information provided was of assistance.</p>	
1.4 Was the method and general standard of marking satisfactory and consistent?	<b>YES</b>
<p>The marking was detailed and all students were provided with feedback. Some minor differences across teaching sites but nothing of concern.</p>	

**2 Administrative Issues:** please make any comments you wish to make on:

2.1 The process of setting assessments.	Detailed and rigorous process.
2.2 The administration of assessments.	Although I have more contact with some sites, no negative comments. .
2.3 The moderation process.	No concerns. Clearly stringent.
2.4 The conduct of the Examination Board.	Detailed preparation.
2.5 Procedures relating to candidates with special needs/concessions	In line with the sector.
2.6 Any other procedural issues	No.

<b>3 Quality Assurance Issues</b>	
3.1 Were assessment policies and your duties as external examiner adequately explained to you?	<b>YES</b>
3.2 Did you have adequate briefing and guidance sufficient for you to fulfil your role effectively as an external examiner?	<b>YES</b>
3.3 Did you have adequate access to any material needed (including assessment regulations, student handbook, programme specification and module descriptors) to make the required judgements?	<b>YES</b>
3.4 Were your comments during the assessment process and at the Examination Board considered appropriately	<b>YES</b>
3.5 Has appropriate action been taken in respect of comments made in your last examiner's report?	<b>No issues raised</b>
<p>Please make any comments you wish to make on the above points.</p> <p>No further comments</p>	

#### **4. Areas of good practice**

Please provide a description or bullet point list of any particular areas of good practice in relation to standards and assessment processes that would be worthy of dissemination to a wider audience.

Efficient.

Detailed moderation process.

Comprehensive feedback.

**5. Other comments**

Please comment on any other issues which you wish to raise

As stated last year, electronic provision of scripts is preferable to provision of hard copies.

Necessary alterations to assessments completed in a timely and professional manner.

This has been yet another challenging year as a result of which workloads have increased. All staff are to be commended.

Signed:

Janet Spence