Terms and Conditions for the University of Law Career Changer Scholarship

These terms and conditions (these “Terms”) apply to the career changer scholarship (“Scholarship”) made available to students of The University of Law Limited (No. 07933838) (the “University”) commencing their courses on 1 September 2020. These Terms cover the process of applying for and eligibility requirements for the Scholarship and your and the University’s respective obligations if your application for the Scholarship is successful.

You should pay particular attention to the provisions of paragraph 25 of these Terms.

By completing and submitting an application form for the Scholarship (a “Scholarship Application”), you accept and agree to be bound by these Terms. In the event of conflict between these Terms and any Further Terms, the Further Terms shall prevail.

For the avoidance of doubt, you remain bound by these Terms and any Further Terms in addition to the financial and contractual obligations of the University’s terms and conditions applicable to your enrolment on a course with us which are available on the website at www.law.ac.uk (the “Enrolment Terms”). If you accept your place at the University prior to the outcome of your Scholarship Application, and your Scholarship Application is unsuccessful, you may still be liable for your course fees in accordance with the Enrolment Terms.

Scholarship Availability

1. The Scholarship being offered by the University seeks to assist individuals who have applied to take a course at the University in order to change their existing career in to law or business but whose path back into education is being detrimentally impacted by the Coronavirus pandemic (“Scholarship Objectives”).

2. This Scholarship is available in respect of the following courses (“Eligible Course”):
(a) Postgraduate Business MSc courses as listed at https://www.law.ac.uk/study/postgraduate/business/ (excluding the MBA) (the “Business MSc Courses”);
(b) Graduate Diploma in Law or a Master of Arts in Law;
(c) Legal Practice Course or a LLM course or the Bar Practice Course; and
(d) all of the University’s undergraduate courses but excluding the LLB (Hons) Law in Legal Practice and Skills.

3. The Scholarship will be available for all modes of study (online or face to face) and for full or part-time study on an Eligible Course.

4. Students applying for other courses offered by the University which are not listed as Eligible Courses, will not be eligible for a Scholarship.

5. You may be awarded a full or partial Scholarship (as determined in accordance with paragraphs 11 and 19) to cover all or part of your Annual Tuition Fees only (as that term is defined in your Enrolment Terms).

Eligibility for a Scholarship

6. To be considered for the Scholarship you must meet the following eligibility criteria (the “Eligibility Criteria”):
   (a) be an individual who meets the University’s admissions criteria (which may be updated from time to time) for an Eligible Course as set out on the University’s website;
   (b) have received an offer of, or accepted your place on, one of the University’s Eligible Courses;
   (c) be able to meet all other living and other costs incurred during your course (including amongst other costs: accommodation, subsistence, additional courses materials and books); and
   (d) meet the specific eligibility criteria relevant to your Eligible Course as described in paragraph 5 of these Terms (“Course Specific Criteria”); and
   (e) be able to demonstrate through a Written Assessment (as detailed in paragraph 9 of these Terms) that if a Scholarship is awarded to you, the University’s Scholarship Objectives (as set out in paragraph 1 of these Terms) will be met.

7. The Course Specific Criteria referred to in paragraph 6(d) of these Terms are:
<table>
<thead>
<tr>
<th>Eligible Course</th>
<th>Course Specific Criteria</th>
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| Business MSc Courses                                | 1. You must have a minimum of 1 year’s professional experience in business or industry which must be gained in a sector or in a role which is **different** to the subject matter of the Business MSc Course for which you apply.  
2. You must have received an offer for a Business MSc Course for the September 2020 intake to study within the United Kingdom or online. |
| Graduate Diploma in Law or a Master of Arts in Law  | 1. You must have a minimum of 1 year’s professional experience in business or industry which is **not** in the legal sector.  
2. You must have received an offer for place on the Graduate Diploma in Law or a Master of Arts in Law for the September 2020 intake to study within the United Kingdom or online. |
| Legal Practice Course or a LLM course or the Bar Practice Course | 1. You must have a minimum of 1 year’s professional experience in business or industry which is **not** in the legal sector.  
2. You must have received an offer for place on the Legal Practice Course or a LLM course or the Bar Practice Course for the September 2020 intake to study within the United Kingdom or online. |
| Undergraduate courses                               | 1. You must have a minimum of 3 year's full time work experience.  
2. You must have received an offer for place on an undergraduate course for the September 2020 intake to study within the United Kingdom or online. |

8. Even if you meet the Eligibility Criteria, you will cease to be eligible for Scholarship if at any time you:

   (a) secure or subsequently obtain, full financial sponsorship for your course from an employer or other sponsoring organisation;

   (b) are or become an employee of the University or a family member of an employee or an agent of the University or any of its associated, affiliated or subsidiary companies and, as a result, are able to access the benefits of a discounted course fee for any University of Law course;

   (c) submit a Scholarship Application which is misrepresentative or fraudulent; or

   (d) you are in receipt of any other award, scholarship or bursary from the University (see further paragraph 10).
Written Assessment

9. To demonstrate that the University’s Scholarship Objectives will be met if you are awarded a Scholarship you must submit with your Scholarship Application (by the deadlines set out in paragraph 12) a written assessment as follows ("Written Assessment"): 

A short [typed] essay of [no more than 400 words] to cover the following points:

Part A: Motivation for a career change into Business or Law

Part B: Demonstrate that you have relevant transferrable skills for your new career path
This might include evidence of:
- team work;
- communication skills;
- negotiation;
- meeting deadlines;
- problem solving.

Part C: specifically state how your plans are being detrimentally impacted as a result of the Coronavirus pandemic
This might include:
- job loss;
- direct family member’s job loss;
- relocation;
- working in an industry or sector where significant damages or a significant downturn is forecast as a result of the Coronavirus pandemic.

Scholarship Application, Selection and Notification Process

10. You will not be eligible to receive both this Scholarship and any other award, bursary or scholarship offered by the University ("Other Awards"). You may not apply for this Scholarship in conjunction with any Other Awards. If you have made an application for any Other Awards, you will usually be asked to choose whether you wish to continue with your Scholarship Application or your application for the Other Awards.

11. This Scholarship is subject to availability: there are a finite number of full or partial Scholarships (being 10 full Scholarships and 300 partial Scholarships in total across all Review Rounds as detailed in paragraph 12 below). You do not need to select in your application whether you are applying for a full or partial Scholarship. Your Scholarship will be award based on the merit of your Application and Written Assessment in accordance with the provisions set out below.
12. There will be three separate review periods in which the University will consider Scholarship Applications ("Review Periods"). You may only submit one Scholarship Application (along with your Written Assessment) to be considered by the University in a Review Period by the Scholarship Application deadlines set out in the table below ("Scholarship Application Deadline"): 

<table>
<thead>
<tr>
<th>Review Period</th>
<th>Scholarship Application Deadline</th>
<th>Expected decision date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review Period 1</td>
<td>1 June 2020</td>
<td>1 July 2020</td>
</tr>
<tr>
<td>Review Period 2</td>
<td>1 July 2020</td>
<td>1 August 2020</td>
</tr>
<tr>
<td>Review Period 3</td>
<td>1 August 2020</td>
<td>31 August 2020</td>
</tr>
</tbody>
</table>

13. The University will try to notify you of the outcome of your Scholarship Application by the expected decision date set out in the table in paragraph 12 for the relevant Review Period. The University will confirm in its notice to you whether your Scholarship Application has been successful or unsuccessful.

14. In some cases, where the University notifies you that you have been unsuccessful in the Review Period in which you made your Scholarship Application compared to the strength of applications received from other applicants in that period: if the University believes your application may still have some merit, the University may decide to hold your Scholarship Application and put it forward for reconsideration in a subsequent Review Period. The decision to reconsider your Scholarship Application in a subsequent Review Period rests entirely with the University and the University’s decision on this is final.

15. It is your responsibility to ensure that you leave sufficient time to submit your Scholarship Application along with your Written Assessment to the University so that it is received by the University before the Scholarship Application Deadline. The University strongly recommends that you submit your Scholarship Application and Written Assessment at least one week before the relevant deadlines. The University is not responsible for and shall give no consideration to Scholarship Applications and Written Assessments which miss the Scholarship Application Deadlines due to any IT or technical problems.

16. Your Scholarship Application and Written Assessment must be your own work and not contain any content or material which, in the University’s reasonable opinion:
   (a) has been previously published or created by or in collaboration with any other individual;
   (b) is defamatory, libellous, racist, homophobic, derogatory, pornographic, obscene, sexist, illegal, or otherwise inappropriate,
   (each being "Forbiden Content"). Failure to comply with this paragraph 16 will result in immediate disqualification of your Scholarship Application.
17. If your Scholarship Application and/or Written Assessment contains false or misleading information or any Forbidden Content, you will forfeit any right to receive this Scholarship or any other award, scholarship or bursary from the University. If it becomes apparent after you have enrolled on an Eligible Course that your Scholarship Application and/or Written Assessment contained false or misleading information or any Forbidden Content, you may also be subject to further action in accordance with the University’s policies which are available at www.law.ac.uk/policies including: withdrawal from your course; we may seek to recover from you the value of any Scholarship (or part of Scholarship) already applied as a deduction from your fees; and/or you could face criminal prosecution.

18. By making a Scholarship Application, you:
(a) confirm that the information (including, without limitation, information provided for the purposes of widening participation) is entirely true and correct; and
(b) agree to provide such further information as and when requested by the University, in relation to any audit or investigation or when clarification on the information contained in a Scholarship Application is sought.

19. In assessing the merits of your Scholarship Application and Written Assessment, the University will first check that your Scholarship Application meets the Eligibility Criteria and if it does, the University will then:
(a) review your Written Assessment taking into consideration the Scholarship Objectives; and
(b) put your Scholarship Application and marked Written Assessment before a panel assembled by the University for final consideration of its merits compared to the applications and written assessments received from other applicants in each Review Period. The panel will in its discretion, taking into account the Scholarship Applicants and Written Assessments received in relation to a Review Period, determine, subject to availability, which applicants will receive a full Scholarship and which applicants will receive a partial Scholarship.

20. All Scholarships are awarded at the sole discretion of the University and the University’s decision shall be final.
Payment of your Scholarship

21. If your Scholarship Application is successful, you will have your Scholarship funds credited directly to your University account. The total Scholarship funds available to you will be applied in equal instalments across the duration of your Eligible Course to reduce each payment of your Annual Tuition Fee (as that term is defined in your Enrolment Terms).

What happens if you are awarded a Scholarship but decide to: defer, transfer or intermit your place on a course?

22. If your Scholarship Application is successful and you subsequently decide to defer or intermit your place on your course, your Scholarship may be deferred for a maximum of 12 months. After 12 months, you will forfeit your Scholarship and you will be liable for the relevant proportion of the Annual Tuition Fee for your course in accordance with the applicable Enrolment Terms and the Fee Schedule (as described in your Enrolment Terms).

23. If your Scholarship Application is successful and you subsequently decide to transfer to an alternative course, you may still be eligible for your Scholarship provided that:
   (a) the course you wish to transfer to, is also an Eligible Course (see further paragraph 2 above);
   (b) you meet the Course Specific Criteria (see further paragraph 6 above); and
   (c) the University considers that your transfer to an alternative course will still support the Scholarship Objectives (and the University’s decision on this is final).

24. Please also refer to your Enrolment Terms for further terms applying to deferral, transfers and intermission.

What happens if you are awarded a Scholarship but decide to: cancel or withdraw from your place on a course?

25. If you have been given a Scholarship but you then decide to cancel or withdraw from your place on a course and:
   (a) it is before the “No Fee Liability Date” (as defined in your Enrolment Terms): you will forfeit your Scholarship and you will not have to pay the fees for the course you have cancelled or withdrawn from; or
   (b) it is after the “No Fee Liability Date” (as defined in your Enrolment Terms): you will forfeit your Scholarship and you will still be responsible for paying the full fee liability for the course which you have cancelled or withdrawn from in accordance with the Enrolment Terms.

26. Please also refer to your Enrolment Terms for further terms applying to cancellations or withdrawing from your course.
Use of your personal data & publicity

27. Your Scholarship Application and Written Assessment will be subject to the University’s Data Protection and Privacy Policy and Data Retention Policy set out on its website at https://www.law.ac.uk/policies/. By submitting a Scholarship Application, you are giving the University permission to use your personal details for purposes including:
   (a) processing your Scholarship Application and in any decision to award a Scholarship; and
   (b) using your name in the University’s publicity, including putting your name on the University’s website and on a list of successful applicants which may be provided to other applicants.

28. You will retain copyright in your Scholarship Application and Written Assessment. However, by submitting your Scholarship Application, you grant the University a worldwide royalty-free perpetual licence to edit, publish and use your Scholarship Application and Written Assessment in any and all media (including print and online) for publicity and news purposes.

29. If your Scholarship Application is successful, you agree to participate in such reasonable further promotional activity as required by the University (including but not limited to interviews with the University).

General

30. These Terms (including any non-contractual obligations arising out of or in connection with these terms) are governed by English law and are subject to the jurisdiction of the English courts.

31. The University may be responsible to you for foreseeable loss and damage caused by the University. If we fail to comply with these Terms, we are responsible for loss or damage you suffer that is a foreseeable result of our breaking these Terms or our failing to use reasonable care and skill, but we are not responsible for any loss or damage that is not foreseeable. Loss or damage is foreseeable if either it is obvious that it will happen or if, at the time the contract was made, both we and you knew it might happen, for example, if you discussed it with us during the application process.

32. We do not exclude or limit in any way our liability to you where it would be unlawful to do so. This includes liability for death or personal injury caused by our negligence or the negligence of our employees, agents or subcontractors; for fraud or fraudulent misrepresentation.

33. You must notify the University immediately of any change in your circumstances which may affect your eligibility to receive a Scholarship. If you fail to do so, the University will be entitled to recover or adjust (as appropriate) any associated Scholarship or benefit. The University shall also be entitled to recover or adjust any Scholarship given in error.
34. The University reserves the right, with reasonable cause, to exclude applicants from a course and/or withhold Scholarships for violating any of these Terms and/or any other applicable University policies or terms and conditions including (without limitation), the Enrolment Terms. The University policies are available on the University’s website at https://www.law.ac.uk/policies/

35. The University reserves the right to amend these Terms at any time. Any amendments will be published on the University’s website and notification given to you of any such changes that affect you.

36. Even if the University delays in enforcing these Terms, the University can still enforce them later. If the University does not insist immediately that you do anything you are required to do under these Terms, or if the University delays in taking steps against you if you break these Terms, it will not mean that you do not have to do those things or prevent the University from taking steps against you at a later date.

37. The University is The University of Law Limited (with company number 7933838) whose registered office address is 2 Bunhill Row, London EC1Y 8HQ.